



*South Berwick Sewer District*  
*180 Main Street*  
*South Berwick, Maine 03908*  
*Tel 207-384-2760*

**REGULAR MONTHLY MEETING MINUTES**  
**July 12, 2010**

**ROLL CALL**

**Present:** Kevin Emery, Dennis Fontaine, Mark Forsyth, George Gray, Matt Langlois, and Bonnie Bishop, Office Manager. Tom Harmon, Admin

**CALL TO ORDER**

Mr Gray called the Regular Monthly Meeting to order at 7:03 PM.

**MINUTES OF MEETINGS**

A motion was made by Mr Forsyth and seconded by Mr Fontaine to accept the June 7, 2010 regular meeting minutes as recorded. Mr Emery brought up Septic Aging bills. Will discuss under "Operations." There being no further discussion, the motion passed unanimously.

**PUBLIC AUDIENCE**

Albert Roberge.

**COMMUNICATIONS**

1. June 22, 2010 – SBSD to P Hussey Inc re: Certificate of Liability Insurance and Tax Payer ID Number.  
Discussion followed. Bonnie has sent out letters and W-9 forms to independent contractors we do business with asking for this information. Although we are **not required** to do this, we should be doing this. TWH will insure non responsive contractors will be contacted..
2. June 22, 2010 – SBSD to Sheridan Engineering Corp re: Certificate of Liability Insurance and Tax Payer ID Number.  
Same as above.
3. June 25, 2010 – SBSD to Raymond Sumner re: Certificate of Liability Insurance and Tax Payer ID Number.  
Same as above.
4. July 1, 2010 – SBSD to Mr Howard Patten re: service to proposed commercial subdivision.  
A letter was sent by Mr Gray to Mr Patten stating that the Sewer Board is willing and capable of servicing up to 2,000 gallons of flow per day.

## OLD BUSINESS

1. List of foreclosures discussed.
2. Mr Langlois brought up a discrepancy in the previous month's Kennebunk Savings Bank account. Due to a typo, it read "\$115 + dollars" and should read "\$104,751.71."

## NEW BUSINESS

1. For our information, Mr Fontaine wanted the Board to be aware that Ocean Bank has been bought out by People's United Bank.
2. Mr Fontaine stated that it would be most helpful to have minutes done within the week following the meeting. There are action items in the minutes that need to be addressed and information is still fresh in your mind. All agreed.

## OPERATIONS

1. **Odor Control** - No complaints to report. There was some discussion about doing away with the phone line. This item will be addressed in September.
2. **Beaver Dam** – There are still some electrical issues. We will wrap up with DEP next week.
3. **Route 236 Bridge** – Nothing new.
4. **Insurance Update** – Already discussed under “Communications.”

## OTHER BUSINESS

**Septic Aging** – Skip talked to Hussey; they say there is a discrepancy in the bill, G & F has sent \$5,000 toward their bill. Morrill is bankrupt.

## PAYING OF THE BILLS

There was some discussion about checking out other companies to to serve as the District's telephone company and Internet provider. Fairpoint is currently the telephone service provider and Comcast is our Internet provider. Bonnie will talk with Skip.

There was also discussion about Sinking Fund adjustments made at end of the year.

There being no further discussion by the Board members, a motion was made by Mr Fontaine and seconded by Mr Forsyth to pay the bills in the amount of \$101,656.76 for the month of June 2010. The motion passed unanimously.

**The next meeting will be on August 2, 2010 at 7 PM.**

## ADJOURNMENT

A motion was made by Mr Emery and seconded by Mr Fontaine to adjourn the meeting. The motion passed unanimously.

Mr Gray adjourned the meeting at 7:42 PM.

Joan Doherty  
Recording Secretary