## Minutes

7 PM Monday, February 6, 2017

Regular Monthly Meeting

CALL TO ORDER Chairman Paul Stanley called the meeting to order at 7:02 pm.

ROLL CALL Paul Stanley; Amin Bahrour,, James Roberge; Kevin Emery, Paul Hussey (Trustees);; Tom Harmon (Administrative Assistant); Skip Clough, (Superintendent).

MINUTES OF MEETINGS:

*January 9, 2017 Regular Monthly Meeting*. Motion to approve by Bahrour, second by Emery. Unanimous.

*January 26, 2017 Special Meeting*. Motion made to approve amended minutes by Stanley seconded by Bahrour. Minutes approved unanimously as amended to “adjourn at 5:56” rather than 7:56.

PUBLIC AUDIENCE

John Douglas, Business Manager of Berwick Academy. Discussion regarding SBSD billing error and post billing. A motion was made by Paul Stanley to accept a payment of $23,000 as full payment for past due amounts. Motion was seconded by Bahrour. Motion was approved 3-2 with Stanley, Bahrour and Hussey in the positive: Emery and Roberge in the negative.

COMMUNICATIONS None

OLD BUSINESS

* *2017 Admin Contract & 2017 Engineering Retainer Contract*. A motion was made by Roberge to approve each contract with the Engineering Retainer to be amended to delete the word Administrator from the first paragraph of Exhibit A so that work under this contract will be authorized by the district superintendent or authorized Trustee Chairman. Seconded by Emery. Unanimously approved.

NEW BUSINESS

* *25 Locust Lane*. Review of ad for rental unit and discussion of fees for duplex buildings. Decision made to bill in conformity with town records.
* *Possible rule change regarding sewer backups*. Roberge and Harmon to prepare a flyer for distribution to district members prior to the annual meeting.
* *Office manager vacancy*. Harmon to proceed with advertisement and applicant reviews as accomplished in 2015.

OPERATIONS

* *Odor Control* No problems reported.
* *Septic Billing Accounts*. Harmon to send registered letter to G&F stating that any deliveries they make to the plant must be done on a cash basis until their account becomes current. To allow dumping privileges to continue account must become current by the end of August. Discussion of decrease in septic flows followed.
* *Executive Session Personnel.* Motion made by Stanley to enter executive session. Seconded by Bahrour. Unanimous. Entered executive session at 8:05pm. Exited session at 8:20.

*PAYING OF BILLS.* By consensus treasurer to pay the bills with January bills being approved by the board at the next meeting.

*OTHER*

* Next meeting Annual Meeting, March 13, 2017

*ADJOURNMENT*

Motion to adjourn byRoberge, second by Hussey. Unanimous at 8:25.