



**South Berwick Sewer District**  
**180 Main Street**  
**Box 320**  
**South Berwick, Maine 03908-0320**  
**207 384-2760**

## **MINUTES**

### **Regular Monthly Meeting**

May 5, 2025  
Municipal Offices  
180 Main Street

#### **CALL TO ORDER**

*Ken Holmes called meeting to order @ 5:02pm.*

#### **ROLL CALL**

Ken Holmes, Jim Flynn, Tom Devaney, Kevin Emery, Trustees; Vallery Giguere of Wright Pierce; Scott Perry, Supt; Tom Harmon, Admin. Jim Smith trustee at 5:08.

#### **MINUTES OF MEETINGS**

April 7, 2025 Regular Monthly Meeting. *Minutes not available.*

#### **PUBLIC AUDIENCE**

Tim Pellerin, Town Manager. *Tim provided insight into Sewer District office occupancy during upcoming town hall renovations. Intent will be to move to available space during construction progression with permanent office on 3<sup>rd</sup> floor next to the elevator.*

#### **COMMUNICATIONS.**

Memorandum Notes From Meeting with Town re: Total Nitrogen Permit. *Vallery to draft memorandum regarding the collaboration between the town and the sewer district regarding flows to the Salmon Falls River.*

#### **OLD BUSINESS**

Memo: Wright Pierce re: MDEP Principal Forgiveness Grant *Tom to contact law firm(s) for preparation of required documentation.*

#### **NEW BUSINESS**

#### **OPERATIONS**

Odor Control. *With a complaint from Bob Roberge on Academy Street Scott added de-odorizing chemicals at the pump station*

Financials. *Currently being prepared*

Septic Billing Accounts.

Operations Report

Nitrogen Study (Amended for Printed Agenda)

Temporary Office Space *As per above will remain within town hall*

**PAYING OF BILLS.**

Motion made by Jim Flynn to pay the bills in the amount of \$75,187.51, seconded by Jim Smith.  
Approved 5-0.

**NEXT SCHEDULED MEETING**

5 pm June 2, 2025

**ADJOURNMENT**

Motion to adjourn by Jim Flynn, second by Jim Smith. Approved 5-0.