



South Berwick Sewer District
180 Main Street
PO Box 320
South Berwick, Maine 03908-0320
207-384-2760

Minutes

5 PM July 7, 2025

Regular Monthly Meeting

180 Main Street

South Berwick Sewer District Office

Call to order

Ken Holmes called meeting to order 5:00pm

Roll call

Ken Holmes, Jim Smith, Jim Flynn, Kevin Emery, Tom Devaney Trustees, Tom Harmon Admin, Tamara Belanger Office Manager, Scott Perry Superintendent

Minutes of the Meeting:

Draft April and June presented to be accepted

Ken Holmes motioned to approve.

Jim Flynn seconded to approve the drafts into minutes. Unanimously approved

Public Audience:

Tim Pellerin Town Manager of South Berwick was present to update on the remodeling of the Town Hall.

Temporary office space for the Sewer District will be in an outside trailer while renovations are going on. A date has not been established at this time.

Communications:

August 6 via email SBSD Tom Harmon sent agreement to Maine CWSRF grant signed

August 7 Maine CWSRF sent acknowledgement of receiving signed document via email. (Tom Harmon)

Old Business

Discussion on fiscal year for Federal monies.

When will the federal grant be approved

Scott will discuss with Wright & Pierce

\$15,000.00 to Wright & Pierce accepted and unanimously approved to pay for consulting services.

New Business

Integrated Environmental Engineering propaosal to pay \$12,750.00 for consulting services.

Motion to pay \$12,750.00 to assist with Adaptive Management Framework proposal and implementation to reduce nitrogen discharge from non-profit sources by Ken Holmes second by Jim Flynn unaimously approved.

Notice on bills

Ken Homes motioned to approve Bills for July \$97,402.81 and June bills \$95,008.36 seconded by Jim Smith.
Unanimously approved

OPERATION

Odor Control no issues
Air valve reolaced (SBR2)
Septic bill accounts no questions
New permit enterococcus bacteria test will be done in hous, more chlorine to kill it.
Residents can use their own preexisitng septic system until it fails at that point they must connect to sewer
South Berwick Sewer District is on Susan Collins list for a grant.

Office report

Replacement of computers Office 10 operating system goes out of security in October 2025
Will talk with Matt Gallant our internet technician who works for Oasis what is the best plan with replacement computers.
M & T Bank came in to assist with linking the check reader to our system.
UB4's format is being well received by the residents.
Cole Lane and the reads were discussed on possible solutions to get reads. A deduct meter attached to the well for outside watering. Responsibility on the home owner to get the read to the office with a picture of the meter reading twice a year.

Other

Executive session

Adjournment

Ken Holmes motioned to adjourn the meeting
Second by Jim Flynn. Unanimously approved.