



South Berwick Sewer District
180 Main Street
PO Box 320
South Berwick, Maine 03908-0320
207-384-2760

Minutes

5 PM August 11, 2025
Regular Monthly Meeting
180 Main Street
South Berwick Sewer District Office

Call to order

Ken Holmes called meeting to order 5:00pm

Roll call

Ken Holmes, Jim Smith, Jim Flynn, Kevin Emery, Tom Devaney Trustees, Tom Harmon, Admin, Tamara Belanger, Office Manager, Scott Perry, Superintendent

Minutes of the Meeting:

July draft to be submitted in September's meeting

Public Audience:

None

Communications:

August 6 via email SBSD Tom Harmon sent agreement to Maine CWSRF grant signed
August 7 Maine CWSRF sent acknowledgement of receiving signed document via email. (Tom Harmon)

Old Business

Discussion on where the responsibility of the sewer line begins for property owners. Scott will research what other districts are doing to inform residents and share results at the next meeting.

New Business

Discussion regarding 3.7 Million dollar loan paperwork from MeDEP. Trustees will read the information and get back together at the next meeting to discuss the loan.

Notice on bills

Ken Holmes motioned to approve Bills for July \$118,838.26 seconded by Jim Smith. Unanimously approved

OPERATION

Septic Billing Accounts submitted with no questions.

Office report

Curently Cycle1 bills were sent to some residents with two bills . UB4 doubled their fee thus adding another bill to some of the residents. Not all of the residents on Cycle 1 were impacted. Tami is calling UB4 to see what happened and how this can be fixed and avoided in the future. She's helping residents with the billing issues. At this point the residents understand what happened .

Other

Executive session

Adjournment

Ken Holmes motioned to adjourn the meeting

Second by Jim Flynn. Unanimously approved.