



South Berwick Sewer District
180 Main Street
PO Box 320
South Berwick, Maine 03908-0320
207-384-2760

Minutes

5 PM September 16, 2025
Regular Monthly Meeting
180 Main Street
South Berwick Sewer District Office

Call to order

Ken Holmes called meeting to order 5:00pm

Roll call

Ken Holmes, Jim Smith, Kevin Emery, Tom Devaney Trustees, Tamara Belanger, Office Manager, Scott Perry, Superintendent

Moment of Silence

Ken Holmes asked if we would have a moment of silence in recognition of Paul Hussey a former trustee who passed away last week, to recognize all his service to the Sewer District and the town of South Berwick. He made great contributions to the town and the Sewer District. A moment of silence for Paul Hussey was made.

Minutes of the Meeting:

July, August and September drafts to be approved in October's meeting. Tom Devaney would like a motion to add more details in the minutes. Tom Devaney made a motion to redo the minutes. Second by Kevin Emery. Unanimously approved.

Public Audience:

Denis Messier

Communications:

None

Old Business

None

New Business

Tom Harmon is resigning but will stay around to help. Denis Messier will be taking his place. A motion to appoint Denis Messier as the new administrator taking Tom Harmon's place per job description given to Denis Messier from Ken Holmes. Motion to appoint Denis Messier as the new Administrator for the Sewer District by Ken Holmes, second by Kevin Emery unanimously approved.

OPERATION

Scott Perry giving report on the New Hach DO analyzer that came in, this machine runs the speed of the blowers. This is a money saving piece of equipment. DEP inspection just came in today all Board members just received the report. Tom Devaney would like to know when these reports come out. Scott Perry explained this report just came in today and usually they are always in the monthly packet prior to the meeting.

Scott Perry discussed the new employee Charles Cook and how he is not working out. Charles Cook signed the handbook with the rules and policies of the South Berwick Sewer District, as well as receiving a letter from Tom Harmon stating he was on probation for a year.

DEP grant Val Giguire from Wright & Pierce got an updated quote on the new Huber units, it went up over two hundred thousand dollars.

Need to get a better understanding of the quote and have it broken down to see the cost of all parts individually. Val Giguire from Wright & Pierce will call and get clarification.

Electrical contractor needed. Interviewing three companies and getting quotes for work that has to be done. Need an electrician that we can call for emergencies.

Two laptops ordered through Mat Gallant from Oasis, he will also upgrade the lab pc to windows 11.

Skater computer needs to be upgraded to windows 11.

Office report

Policy letter (deduct meters, hooking up to the sewer line etc) to the residents could be sent through SouthData our mailer. A letter can be created and have the Board approve at the next meeting.

Notice on bills

Jim Smith motioned to approve Bills for September \$110,267.74 seconded by Kevin Emery. Unanimously approved

Next Meeting

October 14, 2025

Adjournment

Ken Holmes motioned to adjourn the meeting

Second by Jim Smith. Unanimously approved.