



South Berwick Sewer District

South Berwick, Maine

SOUTH BERWICK SEWER DISTRICT
Minutes of Monthly Meeting February 3, 2014

ROLL CALL:

Kevin Emery, Dennis Fontaine, George Gray and Paul Stanley (Trustees); Bonnie Bishop, Office Manager, Harold Clough, Superintendent, and Tom Harmon, Admin. Asst., Present. Amin Bahrour , Absent.

CALL TO ORDER:

Mr. Gray called the meeting to order at 7:00 p.m.

MINUTES OF MEETING:

Mr. Fontaine made a motion to accept the minutes of the January 6, 2014 monthly meeting as presented. Motion was seconded by Mr. Emery. The motion to accept the minutes as presented passed unanimously.

PUBLIC AUDIENCE:

None

COMMUNICATIONS:

None

OLD BUSINESS:

- Trustees and Mr. Harmon will make an appointment to meet with the auditor prior to financials being done.
- Mr. Gray and Mr. Clough discussed sewer line maintenance schedules and adding Dawson Street to the list for annual maintenance.
- Mr. Gray asked if the property on 97 Academy Street was connected to sewer. Mr. Clough stated it was not. Mr. Harmon stated that the district has billed an additional connection fee for the apartment and that a notice of bankruptcy had been received on Mr. Mesmer.

NEW BUSINESS:

- Mr. Fontaine asked if the town has any new projects for this year; Mr. Harmon stated there are none that he is aware of.

OPERATIONS:

- Odor Control – No complaints.
- Septic Billing Accounts – Mr. Harmon will continue to send letters on delinquent accounts.
- 2014 Salary Increases – Mr. Gray set a date of February 10th for a workshop to review and discuss employee salaries.

PAYING OF THE BILLS:

Mr. Emery made a motion, seconded by Mr. Fontaine to approve the bills in the amount of \$ 86,195.62 for the month of January 2014. Motion passed unanimously.

OTHER:

Next meeting will be the annual meeting on Monday, March 10, 2014.

ADJOURNMENT:

Mr. Stanley made a motion, seconded by Mr. Emery to adjourn the meeting. All were in favor, meeting adjourned at 7:18 p.m.

Submitted by Bonnie Bishop, Office Manager