

South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908
(207) 384-2760

Minutes
Regular Monthly Meeting
7 PM, November 6, 2017

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:00 pm

ROLL CALL: Amin Bahrour, Kevin Emery, Ken Holmes, Paul Hussey, and Jim Roberge (Trustees), Sandy Rice (Office Manager), Tom Harmon (Administrative Assistant), Skip Clough (Superintendent)

MINUTES OF MEETINGS: October 2, 2017 Monthly Meeting Minutes - Kevin made a motion to accept, Jim seconded. Motion passed - all in favor.

PUBLIC AUDIENCE: None

COMMUNICATIONS: None

OLD BUSINESS:

- *Grant and Webster Street* – Drafting letter to the town acknowledging our financial obligation to the project - Amin to sign.
- *Berwick Road Connections* – Registered letter will be sent to 3 members not yet connected giving deadline of June 2018 for connection to be completed.

NEW BUSINESS: No new business presented

OPERATIONS

- *Odor Control* - no issues presented
- *Septic Billing Accounts* – Potty's R Us paid in full. Check from G&F on 10/6 - Tom will call.
- *Budget discussion:* Proposed flow rate increase of .001 bring rate to .011 per gallon, no change to Service Fee or Septic rates at present time. Amin motioned to accept, Jim 2nd, all in favor.
- *I&I Request for Proposals:* *To proceed*

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$99,238.74, seconded by Kevin, Unanimous – all in favor.

ADJOURNMENT: Kevin made a motion to adjourn, Jim seconded. Meeting adjourned at 8:02 PM

Next Meeting: December 4, 2017

