



South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908

Minutes
Regular Monthly Meeting
7 PM, February 4, 2019

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:00 pm.

ROLL CALL: Amin Bahrour, Kevin Emery, Paul Hussey, Jim Roberge, Ken Holmes (Trustees), Tom Harmon, (Admin), Rebecca Batchelder (Office Manager), Skip Clough (Superintendent)

MINUTES OF MEETINGS:

- January 7, 2019 – Regular Monthly Meeting – *Jim made motion to accept, Kevin seconded. Motion passed – all in favor.*

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- January 3, 2019 Lawrence Law Firm to SBSB re: Change of Ownership of 239, 241, 243, 245, 247, 249, 251, 255, 257 & 267 Main Street, South Berwick, ME- *Jim made motion to discharge the following lien certificates in the registry of deeds for the county of York dated February 15, 1979 and May 29, 1997. Certificate recorded in said registry in Book 2474 Page 167 and certificate recorded in said registry in Book 8277 Page 250. Kevin seconded. Motion Passed- All in favor. Email to Mark Lawrence, re: Preparing Release Deeds for said liens.*
- December 27, 2018 RHR Smith & Company to Tom Harmon, SBSB, re: Letter of Understanding- *Information only.*
- January 17, 2019 ecomaine, Missi Labbe, to Valued Customers re: Tipping Fee Increase- *Information only.*
- January 19, 2019 SBSB, Skip Clough, to South Berwick Planning Board, Joe Roussele re: Cole Lane Sewer Design Approval- *Information only.*

OLD BUSINESS:

- Replacing tank- *Still price comparing.*

NEW BUSINESS:

- Robert Penney, 25 Tamarack Drive, Backup Compensation- *Mr. Penney could not provide receipts required for reimbursement and requested that the matter be dropped.*

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts

- Civil Consultants Contract Updates- (Admin, Engineering Retainer, Office Lease)
 - Admin Contract- *Paul motioned to accept, Amin seconded. Motion Passed 3:2*
 - Engineering Contract- *Amin motioned to accept, Kevin seconded. Motion Passed 4:1*
 - Office Lease- *Jim motioned to accept, Kevin seconded. Unanimous- All in Motion Passed.*

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$122,492.32, seconded by Amin, Unanimous – all in favor.

OTHER:

- **Next meeting: Annual Meeting March 11, 2019**

ADJOURNMENT: Paul motioned to adjourn, Amin seconded, meeting adjourned at 8:15 pm.

Recorded by Rebecca Batchelder