



## South Berwick Sewer District

293C Main Street

PO Box 320

South Berwick, ME 03908

Minutes

Regular Monthly Meeting

7 PM June 3, 2019

CALL TO ORDER: Kevin Emery called the meeting to order at 7:05 pm.

ROLL CALL: Kevin Emery, Paul Hussey, Ken Holmes (Trustees), Skip Clough (Superintendent), Tom Harmon, (Admin), Rebecca Batchelder (Office Manager)

### MINUTES OF MEETINGS:

- May 6, 2019– Regular Monthly Meeting – *Will address at the next scheduled meeting when all board members are present.*

PUBLIC AUDIENCE: None

### COMMUNICATIONS:

- May 8, 2019 SBSD to Joshua Hartley re: reconsideration of April 1, 2019 invoice- *Information only*

### OLD BUSINESS:

- Staying up to date with building permits- *Discussion on how to stay on top of additional units that impact the district.*

NEW BUSINESS: None

### OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts (Updated billing to be provided at meeting)- *no issues presented*
- Review of North Berwick Operations. Determine meeting date. – *Becky is scheduled to meet with the office manager June 18<sup>th</sup>.*
- Main St status (check website for status) - *Work begins June 4<sup>th</sup>. It is anticipated approximately two weeks will be needed to accomplish the work. Efforts are being made to try and minimize disruption.*
- Grant/ Webster. Set assessment for sewer construction. See attached material- *Workshop scheduled for Monday, June 17<sup>th</sup>. The board will hold a workshop at 6pm at the district office for the purpose of determining the assessment fee for Grant and Webster Street.*
- Holmander. See draft letter and memo of 3/18/2019 Information Meeting- *Information only*

PAYING OF BILLS: Motion by Ken to pay bills in the amount of \$114,691.61 seconded by Paul, Unanimous – all in favor.

OTHER:

- **Next meeting July 1, 2019**
- **Workshop June 17, 2019**

ADJOURNMENT: Paul motioned to adjourn, Kevin seconded, meeting adjourned at 7:41 pm.

Recorded by Rebecca Batchelder