



South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908

Minutes
Regular Monthly Meeting
Town Hall Council Chambers
7 PM Monday
November 2, 2020

CALL TO ORDER: Kevin Emery called the meeting to order at 7:02 pm.

ROLL CALL: Kevin Emery, Ken Holmes, Paul Hussey, Jim Smith (Trustees), Tom Harmon (Admin), Becky Batchelder (Office Manager) and Scott Perry (Superintendent)

MINUTES OF MEETINGS:

- October 5, 2020 – *Regular Monthly Meeting- Ken Holmes made a motion to accept, Jim Smith seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- October 7, 2020- SBSB RBatchelder to Mr. Gately 65 Main Street re: Billing adjustment. *-Information only.*
- October 7, 2020- SBSB RBatchelder email to Jennifer Bickford re: Billing adjustment. *-Information only.*
- October 14, 2020- SBSB Harold Clough to Joseph Rousselle South Berwick Planning Coordinator; re: Blackmore Road subdivision- *Information only*

OLD BUSINESS:

- Set 2021 Rates for hearing on 12/7/2020- Ken Holmes made a motion to accept the user rates presented, at \$0.013 per gallon of billed water- Kevin Emery seconded, all in favor- Motion passed.
- Brattle Street Extension- The town is not planning on doing work on Brattle Street. Tom Harmon to recalculate the cost for the sewer extension.

NEW BUSINESS: None

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts – *no issues presented*
- Operations Report- *Received an operations report from Scott Perry. Information only- regarding maintenance being done at the treatment plant.*

PAYING OF BILLS: Motion by Ken Holmes to pay bills in the amount of \$107,594.83, seconded by Jim Smith, Unanimous – all in favor.

OTHER:

- **Next meeting, 7 pm, November 9, 2020 Grant Webster Assessment Hearing**
- **Regular meeting December 7, 2020**
- **Rate hearing December 7, 2020**

ADJOURNMENT: Ken Holmes motioned to adjourn, Kevin Emery seconded, meeting adjourned at 7:46 pm.

Recorded by Becky Batchelder