



South Berwick Sewer District

293C Main Street

P.O. Box 320

South Berwick, ME 03908-0320

MINUTES

5 PM Monday, February 5, 2024

Regular Monthly Meeting

CALL TO ORDER

Kevin Emery called the meeting to order at 5:04 pm

ROLL CALL

Kevin Emery, Jim Smith, Paul Hussey, Jim Flynn, Ken Holmes, Trustees; Tom Harmon, Admin., Becky Batchelder, Office Manager

MINUTES OF MEETINGS

- *December 4, 2023, Regular Monthly Meeting- Jim Smith made a motion to accept, Jim Flynn seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE

Valerie Giguere from Wright-Pierce

COMMUNICATIONS

January 4, 2024, Catherine M Conlow, Executive Director, Maine Municipal Association to MMA Associate Members re: 2024 MMA Associate Dues: Membership dues have increased by \$50.00.

January 9, 2024, Lisa Connelly, 71 Paul Street to SBSB Office, re: Abatement Request: Ken Holmes made a motion to reiterate the district's current policy, as the water was not processed through the wastewater treatment plant- adjust the customer's February 2024 sewer bill by taking the average of the service location's last eight quarters. Jim Smith seconded. All in favor. Motion passed.

January 23, 2024, John Leach, South Berwick Water District to SBSB Board of Trustees; re: Meter Rate Increase: *The trustees of the water district reviewed the costs of providing meter readings to the sewer district for the calendar year 2024. The water district trustees approved a rate increase of \$0.11 per read from 2023 to 2024, at \$2.65 per read.*

OLD BUSINESS

Review of canceled January 8, 2024, Agenda: *Information only.*

Great Works Land Trust Trail Right of Way: *After careful review the trustees would like to invite Jill Crosbie, from Great Works Regional Land Trust to the April 2024 monthly meeting to continue the discussion and ask questions.*

Review of Presentation for Annual Meeting: *Review of warrant, mailings, and Valerie Giguere's presentation slides.*

Solar Tracker: *Jim Flynn reviewed seven months of CMP bills. Based off the amount of power the sewer treatment plant and pump stations use, the district would need 15- 17 solar trackers. Trackers are estimated at \$75k per tracker. The board will not be moving forward with solar for the time being.*

NEW BUSINESS

Discussion of the following with Wright-Pierce

- Federal Earmarks (House and Senate)- Applications typically due in March
- Clean Water SRF Applications- Typically come out in March/April

OPERATIONS

- Odor Control- *None*
- Septic Billing Accounts- *No issues.*
- Operations Report - *Report provided by Scott via email.*
- Software Upgrade- *Ken Holmes will review the cost of both options presented by CBSW.*
- Rate Discussion- *Presented by Tom Harmon*
- Annual Meeting Presentation- *Provided by Valerie Giguere*
- Accountant Meeting- *Zoom meeting with Ron Smith from RHR Smith, Monday February 26, 2024, at 5pm, South Berwick Town Hall.*

PAYING OF BILLS

Motion to pay the December 2023 bills in the amount of \$74,697.12 by Jim Flynn, seconded by Ken Holmes. Approved 5-0

Motion to pay the January 2024 bills in the amount of \$131,974.15 by Jim Flynn, seconded by Ken Holmes. Approved 5-0

OTHER

Next meetings:

- *Zoom Meeting with Ron Smith from RHR Smith- Monday February 26, 2024. First floor meeting room at the South Berwick town hall municipal offices.*
- *Annual Meeting, Rate Hearing, Regular Monthly Meeting held at the South Berwick town hall auditorium, March 11, 2024, at 7pm.*

ADJOURNMENT

Jim Smith made a motion to adjourn. Jim Flynn, seconded. All in favor- Motion passed, meeting adjourned at 6:17 pm.

Recorded by bbatchelder