



South Berwick Sewer District

293C Main Street

P.O. Box 320

South Berwick, ME 03908-0320

MINUTES

7 PM Monday, March 11, 2024
Regular Monthly Meeting

CALL TO ORDER

Kevin Emery called the meeting to order at 7:52 pm

ROLL CALL

Kevin Emery, Jim Smith, Paul Hussey, Jim Flynn, Ken Holmes, Trustees; Tom Harmon, Admin., Becky Batchelder, Office Manager, Scott Perry, Superintendent.

MINUTES OF MEETINGS

- *February 5, 2024, Regular Monthly Meeting- Ken Holmes made a motion to accept, Jim Flynn seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE

Valerie Giguere from Wright-Pierce

COMMUNICATIONS

February 1, 2024, Zach L McCarthy, Maine Municipal Bond Bank Compliance Officer to Tom Harmon. Re: 2022 Audit- *Reminder that MMBB is awaiting the receipt of the SBSD audited financial statements for the fiscal year ended 12/31/2022. SBSD is currently awaiting the financial statements for the fiscal year ended 12/31/2022 from RHR Smith & Company, CPA's.*

February 5, 2024, Becky Batchelder, SBSD Office Manager, to Michael and Rena Lassel: re: Line Cleaning- *SBSD office is unable to connect with customer regarding scheduling a sewer line clean with Value Rooter.*

February 5, 2024, Becky Batchelder, SBSO Office Manager, to Nancy Penny: re: Line Cleaning- *SBSO office is unable to connect with customer regarding scheduling a sewer line clean with Value Rooter.*

February 6, 2024 Becky Batchelder, SBSO Office Manager via email to Lisa Connelly (Connollylisa123@gmail.com), 71 Paul Street re: Billing Abatement: *Information only.*

OLD BUSINESS

NEW BUSINESS

- Wright-Pierce On-Call Engineering Services Agreement- Ken Holmes “moves to authorize our administrator to go into agreement with Wright-Pierce on call.” Seconded by Jim Flynn. All in favor- motion
- Wright-Pierce Earmarks Application- *Tom Harmon to gather three letters of support.*

OPERATIONS

- Odor Control- *None*
- Septic Billing Accounts- *AR Septic has been shut-off from dumping until they're account is brought current.*
- Operations Report - *Report provided by Scott.*

PAYING OF BILLS

Motion to pay the February 2024 bills in the amount of \$101,783.14 by Jim Flynn, seconded by Ken Holmes. Approved 5-0

OTHER

Next meetings:

- Next Meeting 5pm, Monday April 1, 2024. First floor meeting room at the South Berwick town hall municipal offices.

ADJOURNMENT

Ken Holmes made a motion to adjourn. Jim Smith, seconded. All in favor- Motion passed, meeting adjourned at 8:42 pm.

Recorded by bbatchelder